



CATAWBA RIVER WINDS

MEMBER HANDBOOK

2022-2023

TABLE OF CONTENTS

TABLE OF CONTENTS	2
History	3
Mission & Purpose	3
Formal Organization	3
Board of Directors	3
Communications	4
Website	4
Social Media	4
E-mail	4
Band Participants	4
Active Band Participants	4
Inactive Band Participants	5
Student Band Participants	5
Visiting Band Participants	6
Small Ensembles	6
Rehearsals	7
Time and Location	7
Attendance	7
Music	7
General	7
Folder Assignments	7
Part Assignments	8
Program Selection	8
Performances	8
Dress Rehearsals	8
Attire	8
Setup and Breakdown	8
Emergency & Inclimate Weather Plan	9

History

The Catawba River Winds was formed in the Fall of 2021 following a meeting of two former area band directors, Connie Grantham and Ryan Tinker. The band held its first performance in May 2022 with approximately eighty musicians and an audience of 400. Our present band roster exceeds seventy active band participants presenting to enthusiastic audiences from the greater York County area.

Mission & Purpose

The mission of the Catawba River Winds is to provide high-quality and challenging musical experiences for its band participants while educating and entertaining the local community through live wind band music. We are dedicated to providing an opportunity for life-long musical expression and enjoyment, promoting artistic enrichment in our community, and preserving the traditional wind band's rich repertoire and cultural history. The Catawba River Winds offers a friendly and relaxed atmosphere that unites its band participants through a shared love of music and a drive toward the highest level of community band participation.

Formal Organization

The Catawba River Winds is registered with the Secretary of State of South Carolina as a non-profit corporation and the US Internal Revenue Service as a tax-exempt charitable organization under section 501(c)3 of the Internal Revenue Code. Leadership and fiscal responsibility rest with the Board of Directors.

As an all-volunteer ensemble, the band makes no provision for the remuneration of performers, administrators, or directors.

Board of Directors

Leadership and fiscal responsibility within the band rest with the Board of Directors and those individuals and committees that form from time to time. Our Board of Directors, in consultation with the band's conductors, assists in scheduling rehearsals and performances, arranging venues, and seeking and accounting for funding. The Board appoints the artistic director(s)/conductors(s) and committees, approves all purchases, and otherwise manages the operation of the Catawba River Winds per the band's charter and the requirements imposed by our IRS status. Our exempt purpose is *educational* and *literary* under section 501(c)3. Only the Board (or designee) may commit funds or resources from the band. None of the band earnings may inure to any private shareholder or individual. The organization of the Board of Directors is stipulated and defined in the band's organizing documents filed with the Secretary of State of the State of South Carolina and with the US Internal Revenue Service.

Communications

Website

Catawba River Winds maintains an active online presence through a website, <https://www.catawbariverwinds.org>.

Social Media

Facebook: <https://www.facebook.com/catawbariverwinds>

Twitter: <https://twitter.com/CatawbaRivWinds>

Instagram: <https://www.instagram.com/catawbarivwinds/>

E-mail

The conductors and Board of Directors regularly communicate with participants through e-mail.

Band Participants

The Catawba River Winds is a wholly volunteer, open, community performing arts ensemble serving the greater York County area. However, no residence restriction is placed on anyone interested in joining the band. *Band Participant*, as used herein, also includes those participants who provide non-musical support services.

The minimum expected performance standard is a typical high school wind ensemble or motivation to achieve that level through individual practice. Many participants in the band played in a college or university band. Some have performed professionally. Most participants of the band played in high school. No auditions are required to join the band.

The band does not own any instruments or equipment. Besides percussion, band participants must provide their instrument or arrange to acquire one.

Active Band Participants

Active Band Participants are those participants who regularly attend rehearsals and have expressed to the Secretary of the Band a desire to become an Active Band Participant. "Regular" attendance will be defined as 75% of all scheduled rehearsals.

Active Band Participants will be assigned a folder and access to the band-owned property. They will be expected at all rehearsals and performances unless they have made known their pending absence.

Inactive Band Participants

Inactive Band participants of the band are those who, for whatever reason, cannot commit to the rehearsal or performance schedule at present but wish to remain informed of activities with the expectation of returning in the future. Any Active Band

Participants may notify the Band Secretary that they are not available for a particular season and will be added to the Inactive Band Participants roster for that season.

Any Active Band Participant who, without notice to the Secretary of the Band and arrangement for part redistribution, is absent for three consecutive rehearsals will be considered inactive. Inactive Band Participants should not ordinarily possess an assigned folder or band property. Any Inactive Band Participant may revert to Active Band Participant by meeting the requirement under Active Band participants above.

Student Band Participants

Student Band Participants are a subclass of Active Band Participants who, by responsibilities in a student capacity at any educational institution, are expected by the band leadership to place those responsibilities ahead of the band and to use the community band experience as an adjunct to their school experience, not as a replacement for the school band experience. In keeping with our minimum performance standard (high school level playing ability), it is expected that Student Band Participants will be at least 9th grade (14 years old) and have a minimum of two-to-three years of musical instruction. Student Band Participants should concur with their school music teacher or their applied lesson teacher to participate in PICB.

Student Band Participants under 18 years old must have the concurrence of a parent or legal guardian who has acknowledged to the directors an awareness that PICB is not a youth activity and that they believe their student is mature enough to participate in an adult community organization with minimal supervision.

Student Band Participants will be granted all of the responsibilities and privileges (including assignment of a folder and use of band equipment) of any Active Band Participant except regarding demands on attendance during the school year. That said, students committing to the band should also commit to attempting total attendance when possible in fairness to the organization.

Visiting Band Participants

Musicians visiting the area who would like to sit in with the band are welcome at all rehearsals except the rehearsal immediately preceding a performance. Long-term visitors may choose to become Active Participants in the band during their visit. Recurring visitors are welcome to become Inactive Band Participants.

Whether a Visiting Band Participant may perform in concert with the band is at the sole discretion of that performance's conductor(s). Those visitors who have attended at least 75% of

rehearsals will be invited to perform. An exception may rarely be made for those visitors with exceptional skill and ability who, in the opinion of the conductor(s), will enhance the band's performance. The Catawba River Winds does not encourage "ringers" except in the cases of emergency substitution.

Visiting Band Participants should not be assigned a folder or band equipment unless they elect to become Active Band Participants during a long-term visit.

Small Ensembles

The creation of small ensembles is encouraged and supported. Any Active Band Participant may lead in creating a small ensemble by gathering the personnel required and informing the Board that such an ensemble has been created. Leaders of small ensembles should be particular as to whether the small ensemble is an element of Catawba River Winds or if it is a separate spin-off group. Small ensembles will be required to conform to the band's policies (mainly related to the band's 501(c)3 reporting status) and to submit to the leadership of the Board of Directors. Alternatively, a separate spin-off organization may form whatever legal structure they like without regard to the band's 501(c)3 status and need not be subject to the direction of the Board. This is very significant if a fee for services is involved. Those wishing to create a professional performing ensemble must do so as a separate spin-off organization without the material resources of the band.

Small ensembles representing Catawba River Winds may perform in public representing the band and may, if offered, accept donations on behalf of the band. Those donations must be promptly deposited with the Band Treasurer, who may designate them to benefit the small ensemble, such as purchasing new music. However; no amount of such donations may accrue to the benefit of the small ensemble participants if the ensemble operates as an element of Catawba River Winds.

Rehearsals

Time and Location

The Catawba River Winds rehearses from 7:00 PM - 9:00 PM at Nation Ford High School. The school's address is 1400 A.O. Jones Blvd, Fort Mill, SC 29745. Several weekly rehearsals are scheduled in the weeks preceding a performance.

The band will schedule two concerts annually in the Late Fall and Late Spring. Details are available on the band's website.

Attendance

The Secretary of the Band keeps a roster of attendance at each rehearsal and performance. Regular attendance is defined as 75% of all rehearsals. The whole ensemble has acceptable

attendance when 80% of Active Band Participants are present. We understand, though, that community band is a social and hobby activity – “real life” can and does interfere with attendance to varying degrees with each participant. Except for those unexpected events that catch us without warning, if you’re going to miss a rehearsal, please let the conductor know via email.

Music

General

The Catawba River Winds will provide sheet music to Active Band Participants at the first rehearsal. Participants must return all music folders and contents after each rehearsal/concert cycle. The band, and any small auxiliary ensemble, comply with the US Copyright Law and ethical behavior regarding intellectual property that shows the highest respect to the creator.

Folder Assignments

The Band Librarian assigns folders and maintains a roster of folders. You may attach a label to your folder with your name. Folders and music become the responsibility of the Band Participant. Participants are responsible for the replacement cost of lost or damaged folders. You may write your music in pencil. All folders should contain a pencil. If you must use ink or highlighter, please make a rehearsal copy of your part for those markups.

If your folder becomes worn from normal wear and tear, please return it to the Band Librarian for a replacement. Please see the Band Librarian to purchase a replacement if your folder becomes damaged from an accident or neglect.

Part Assignments

With few specific exceptions, the Catawba River Winds assigns most parts by consensus of the section musicians and conductors. Parts should be distributed such that the needs of the band will be the first consideration, followed by the desires of the section musicians.

Program Selection

The Board of Directors has delegated the selection of each season’s program and artistic direction to the conductors of Catawba River Winds. Among the considerations of the conductors are the skill and ability of the band, requests from participants, audience, and supporters, audience appeal, availability of the music, and musical development.

Performances

Catawba River Winds programs two concerts per season, one in early December and one in late May. Specific dates and times are listed on the band's website. Unless otherwise noted, concerts are held in the auditorium at Nation Ford High School.

Dress Rehearsals

The rehearsal preceding the concert is referred to as a dress rehearsal. Concert dress is not required, and attendance is strongly encouraged.

Attire

Catawba River Winds performs in Concert Black. Men should wear a "Black Tie" Tuxedo or dark suit. Women should wear a black dress, black-on-black, white-over-black skirt/blouse, or pantsuit.

Setup and Breakdown

No individual or group is assigned responsibility for setting up and breaking down rehearsals – it remains the responsibility of the ensemble as a whole. Ideally, the room will be arranged for seating the band no less than thirty minutes before rehearsal. To allow for the arrangement of the space, band participants should not take a seat in the rehearsal space more than thirty minutes before rehearsal and may warm up or practice in any of the other available rooms if desired.

Emergency & Inclimate Weather Plan

The Catawba River Winds will comply with all Emergency Response Protocols as set forth and outlined by our host facility and organization.

In the event of inclimate weather that would alter or cancel a rehearsal or performance, Catawba River Winds will inform members and the public through e-mail, social media, and our website.